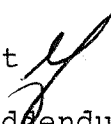


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M E M O R A N D U M

TO : Board of Directors
FROM : Linda Flores, President 
RE : President's Report - Addendum to Report
dated November 14, 1985
DATE : January 10, 1986

The following discussion serves as an addendum to the President's Report, dated November 14, 1985, and reports on activities since the November meeting to the present; a copy of the Report has been attached for your reference.

I Fundraising

Upon approval of the fiscal year 1985-86 budget, the services of a development consultant were retained. The consultant, Seana Anderson, began work in December to evaluate the Fund's development program, identify potential funding sources and develop a long-range fundraising strategy. An integral aspect of this process is the involvement of Board members. Consequently, Ms. Anderson will be meeting with Board members individually to assess level of support, resources and contacts available individually and collectively, to the Fund. We trust Board members will be able to meet, at their convenience, with Ms. Anderson for this purpose.

II Management in General

A. Pursuant to the Board's directive of November 15, 1985, the President has communicated disagreement with, and renegotiated the draft management letter from, Arthur Young (see Tab 3C). Although the legitimacy of two observations are still being negotiated, action has already been taken to address the legitimate concerns in fiscal operations.

B. Annual Report. The President has initiated preparation of the Fund's annual report of activities; an annual report had not been prepared for FY 1983-84.

Given the importance of the annual report as both a fundraising tool and public relations vehicle, it is necessary that this report be produced as soon as possible. Because of the disruptions during FY 1983-84, it is recommended that a Bi-Annual Report covering the two-year period of 1983-85 be prepared. In programmatic terms, there are no disadvantages in adopting this approach. A review of all the Fund's Annual Reports reveals that most of our activities, particularly litigation, overlap from year to year, thus, a biannual report would not be detrimental. Additionally, the proposed two-year format has the advantage of "filling the gap" occasioned by the events of 1983-84.

C. Public Interest Law Center. In conjunction with the four other members of the Public Interest Law Center (PILC), the Fund will soon be preparing a proposal to the Kresge Foundation for support of our capital campaign to purchase our offices. The proposal is due February 15th.

Members of PILC have also initiated an Educational Forum, as part of our joint efforts, to provide information regarding issues of particular concern to our constituencies. The seminars are scheduled bimonthly.

III Education Division

The Fund will host a reception in early February as part of its Mentorship Program. The reception is designed to introduce participating law students from Brooklyn Law School to graduates from the law school who will serve as their mentors. Once the students have met their prospective mentors, final assignment of the mentor/student teams will be made. Board members wishing to attend this function should indicate their interest in receiving additional information.